

MARICOPA COUNTY ASSESSOR'S OFFICE

Valuation Appeal Tutorial

Online Customer Portal

## Questions? Contact our Appeals team! 602.506.3797 | AssessorRD@Maricopa.gov

A taxpayer who wants to appeal their Notice of Valuation can file a Petition for Review of Valuation with the Maricopa County Assessor's Office online through our <u>customer portal</u>.

The deadline to appeal the Notice of Value with the County Assessor is 60 days after the Notice's postmark date.

If you have any questions about your parcel, or if by March 1, you did not receive a notice, please contact us.

Petitions for Review of Valuation can only be filed for the tax year listed on the Notice. A taxpayer who believes there is an error in the classification or valuation for a previous year must file a Taxpayer Notice of Claim which can be obtained on the <u>Department of Revenue website</u>.

Please visit our <u>Mobile Homes</u> or <u>Business Personal Property</u> webpages for general information on those property's appeal process. If you have account specific questions, please email the <u>Mobile Home</u> appeals department or <u>Business Personal Property</u> appeals department.



Eddie Cook Maricopa County Assessor

### Visit mcassessor.maricopa.gov

### Click Customer Portal icon to create account & login

### MAR COPA COUNTY ASSESSOR'S OFFICE

The Assessor annually notices and administers over 1.8 million real and personal property parcels/accounts with a full cash value of more than \$717 billion in 2022

Search for Parcels, Addresses, and more

#### **Services and Products**



#### CUSTOMER PORTAL

Create an online account to file forms, search properties, file an appeal, and much more online.



E-NOTICES &

The Maricopa County Assessor's Office now offers electronic notices, eNotices, for your Notice of Valuation.



File your Business Personal Property

**BPP E-FILING** 

online!

Educational Video ...

SEARCH

#### EDUCATIONAL VIDEOS

Check out our educational videos for more information.

### Welcome to Maricopa County Assessor's Customer Portal

or Value Protection | Update Property Class

Class | Register Rental

al | Organizational Exemption

Personal Exemption

Update Ma

Search properties and more

If you have not registered previously, click Not a member to start the account creation process



Note: If registered on or before November 24, 2021, your Username will be the email that you registered with and the suffix '.maricopa'. All users registered after this date will log in with an email address only.

Example Username: On or before November 24,2021 user@gmail.com.maricopa

After November 24, 2021 user@gmail.com



Password

Log in
Forgot your password? Not a m

First Name

\* Last Name

\* Email

User Name

Mobile

\*Create Password 🕕

\* Confirm Password

Sign Up

### **Complete the required information**

Passwords must be: Minimum 8 characters At least 1 letter At least 1 number

**Click Sign Up** 



Note: If registered on or before November 24, 2021, your Username will be the email that you registered with and the suffix '.maricopa'. All users registered after this date will log in with an email address only.

Example Username: On or before November 24,2021 user@gmail.com.maricopa

After November 24, 2021 user@gmail.com



If you are already registered, log in with your username & password.

The username is the email address used to register.

Remember, if registered before Nov. 24, 2021, the username will be the email address followed by '.maricopa'.

## From the Customer Portal Home Screen, Select *File an Appeal*

## Welcome to the Maricopa County Assessor's Office Customer Portal

The Maricopa County Assessor's Office customer portal provides property owners and their representatives the opportunity to do business online.





## Select a property type to begin

Only real property or secured mobile homes are open for appeals at this time



## Enter your parcel number or address Click Search

#### Please search for property to start file a valuation appeal



#### Please click one of the APN/ Account Number to start your application

APN	$\sim$	Owner 🗸	Address 🗸	Subdivision 🗸	MCR 🗸	Property Type 🛛 🗸
17627011		MCGINN CHRISTINE A	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	CONDO
17627012		JOHNSON WILLIAM C	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	CONDO
17627013		123456 US LIMITED	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	COMMON AREA

### A list of matches will generate

# Click on the blue APN link to select the property for which you are filing an appeal

1. Select the ★ to save the parcel to your favorites list to track progress 2. Select File Appeal to begin

Search Search
B FOUNTAIN HILLS 85268 NTAIN HILLS AZ 85268
ROFIT R/P
u



File an Appeal

lease search properties and click star to acid to favorite ilst,

This screen will pop up, informing you that your appeal can be paused at any time during the process by selecting the Pause button for you to return to and complete later.

## Paused petitions <u>must</u> be completed and signed by the appeal deadline to be accepted.



	Eddie Cook Maricopa County Assessor	Home	My Valuation Appeals	My Senior Valuation Protections	More 🗸	٠	0	
Appeal Intak	Ke Form							
		© 2022 Maricopa County Assesso	or's Office. All rights reserved;		<sup></sup>			

# You will see this screen if you choose to pause your appeal.

- 1. To continue a paused appeal, sign back into the Customer Portal
- 2. From the Home Page, select My Valuation Appeals
- 3. Scroll to the bottom of the page to look for Paused Valuation Appeals
- 4. Click the arrow to the right of the appeal and select Resume

Paused Organization Exem	ption Applications				G
INTERVIEW LABEL	PAUSE REASON	PAUSED DATE	CURRENT ELEMENT	OWNER	
Paused Valuation Appeals					C
INTERVIEW LABEL	PAUSE REASON	PAUSED DATE	CURRENT ELEMENT	OWNER	
Appeal Intake Form 2/17/2023, 3:32 PM		2/17/2023 3:32 PM	NoActiveRegistrationFound_2	Cindy Malnar	•
Appeal Intake Form 2/22/2023, 11:24 AM	need AA	2/22/2023 11:24 AM	Pausing_Instructions	Cindy Malnar	Resume
					Delete

Please note - Residential and commercial appeals cannot be filed on the same form. If you are submitting appeals for both commercial and residential, please submit two forms, one for commercial and one for residential.		
* Appeals Type		
Residential		
Residential		
Commercial/Industrial, Vacant Land, Agricultural or Other		
Pause	Previous	Nex

## You must select a property type from the pull-down options.

## **Review the instructions**

## Acknowledge

## Select next to proceed

CON CON		My Rental Registrations	My Organization Exemptions	My Support Cases	
			INSTRUCTIONS		
			ITION FOR REVIEW OF VALUATION		
			ructions terfore completing the petition. Wep a copy of the form for your records.		
Like the Patition for Paulout	to appeal the full cash (market) value or cla	alfeation of property shows on the Net	ine of Valuation		
AND THE PERSONNER NEW COMPANY	An administration of the cases in the rest of the of the	montantino de brobierty anderes del Die Mot	ne ur teruðlikin.		
	emplete this petition is contained on the Nor	ice of Valuation. Additional Information	egarding your property value or classificat	ion may be obtained from the County Assessor in the county in whic	th the property b
<ul> <li>You may file an appeal on yo</li> </ul>	sur rown or name an agent to represent you?	n the administrative anneals immers. If a	agent is declarated, an Agency Authority	tion form (DOR 82130AA) must accompany the Patition for Raview	
If your appeal is based on: 1. The market sales approach 2. The cost approach, include		comparable property within the same geo , construction finance costs, builder's pro	graphic area as the property in question, o fit, etc.) to build or rebuild your residence.	r the sale of the property in question.	( in addition to l
<ul> <li>Bill or Motor Vehicle Registra</li> <li>You may request a meeting petition before the date of the</li> </ul>	e meeting. All issues raised must be included ion that is submitted to the Assessor. ppeal in item 8.		unable to meet with the Assessor's staff a		Sence to support

CODN'T	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases		(
Appeal Intake Form Who is appealing the pro							
The Property Owner     An Agent or Attorney on E	Behalf of the Ow	vner					
Pause						Previous	Next

# Choose who is appealing the property Select next

. . . . . . . . . .

1. Choose if you're filing a single appeal or for multiple parcels and select next

Appeal Intake Form         Please select whether you are filing a single appeal or multiple parcel appeal         • Select that you are filing a single appeal if you are appealing a single property (Most Common)         • I am filing a single appeal         • I am filing a single appeal for multiple parcels	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases	0
	Please select whether you are fi • Select that you are filing a single ap • • • • • • • • • • • • •	peal if you are appealing a single prop pear or interproper ties if you hav	erty (Most Common)	ent to each other and appealing the collecti	ive value as a single economic unit	

### 2. Upload any necessary or required supporting documents



# Confirm the owner information Provide a valid phone number

	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases	0
Appeal Intake Fo	rm					
All communication will be 3107 N 47TH DR, PHOE		perty owner address on file: USA				
• Phone number for corresp	pondence regardir	ng this application (Numbers Only)				
Complete this field. If communication shoul Pause	id be mailed to a d	ifferent address, please select here				Previous Not

# Confirm the basis for your appeal Enter the parcel number of the property(s) you wish to appeal and select next



Home

My Valuation Appeals

My Rental Registrations

My Organization Exemptions

My Support Cases



Appeal Instake Form

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Complete all required fields and select next



Home

My Valuation Appeals

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Values Shown on Notice of Value: Full Cash Value: \$184,100 Limited Property Value: \$104,603 Property Class: 3.1 Property Use Code: 0131 Property Description: MARYVALE TERRACE 12 LOT 4560 Assessment Ratio: 10.0%

If you are only appealing the legal classification of the parcel, then please enter the same ca \* Owner's Opinion of Full Cash Value

#### Complete this field.

\* Owner's Opinion of Limited Property Value

\* Owner's Opinion of Legal Class 🕕

--Not Contesting Legal Value--

Owner's Opinion of Assessment Ratio

Any Other Documentation To Support Appeal



### Your appeal is not complete until it is signed electronically; select next to proceed

You will be taken to DocuSign to review & sign your petition.

Select finish when completed. Please review the documents below.

START

ADDRESS MERNING ONLY: DEPT. OF FL								
					CITY, SLU	- E, ZIP COD	6	
	NANCIAL INSTITUTIO	INS LICENSE	NUMBER		STOC NUM	NER.		
BASIS FOR THIS PETITION.	NUMBER SALES APPR	ional 🖌		CO	ST APPROAD	a 🗆 👘	OTHER	(mplain below)
Additional documents submit (vidence-contained in this ap								
234-76-808								
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2023\_00019020\_10745047\_ares\_Appeni

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FINISH

### Your appeal is complete! To view your appeal in process, select:

A. My valuation appeal B. All valuation appeals C. Sort by date

the second		Home	My Va	luation	Appeals	My Re	ntal Registrations		My Organization Ex	empt	lons My Su	oport Cases	
U	Cases All Valuation Appeals												
1	Case Number 00019320		Case Origin Web	V	Parcel Number 10746047	~	Appeals Type Residential	~	Status In Process		Date/Time Opened 2/22/2022, 4:56 PM		isa multiple par ∨