

MARICOPA COUNTY ASSESSOR'S OFFICE

Valuation Appeal Tutorial

Online Customer Portal

Questions? Contact our Appeals team! 602.506.3797 | AssessorRD@Maricopa.gov

A taxpayer who wants to appeal their Notice of Valuation can file a Petition for Review of Valuation with the Maricopa County Assessor's Office online through our <u>customer portal</u>.

The deadline to appeal the Notice of Value with the County Assessor is 60 days after the Notice's postmark date.

If you have any questions about your parcel, or if by March 1, you did not receive a notice, please contact us.

Petitions for Review of Valuation can only be filed for the tax year listed on the Notice. A taxpayer who believes there is an error in the classification or valuation for a previous year must file a Taxpayer Notice of Claim which can be obtained on the <u>Department of Revenue website</u>.

Please visit our <u>Mobile Homes</u> or <u>Business Personal Property</u> webpages for general information on those property's appeal process. If you have account specific questions, please email the <u>Mobile Home</u> appeals department or <u>Business Personal Property</u> appeals department.



Eddie Cook Maricopa County Assessor

Visit mcassessor.maricopa.gov

Click Customer Portal icon to create account & login

MAR COPA COUNTY ASSESSOR'S OFFICE

The Assessor annually notices and administers over 1.8 million real and personal property parcels/accounts with a full cash value of more than \$717 billion in 2022

Search for Parcels, Addresses, and more

Services and Products



CUSTOMER PORTAL

Create an online account to file forms, search properties, file an appeal, and much more online.



E-NOTICES &

The Maricopa County Assessor's Office now offers electronic notices, eNotices, for your Notice of Valuation.



BPP E-FILING File your Business Personal Property online!



SEARCH

EDUCATIONAL VIDEOS

Check out our educational videos for more information.

Welcome to Maricopa County Assessor's Customer Portal

or Value Protection | Update Property Class

Class | Register Rental

al | Organizational Exemption

Personal Exemption

Update Ma

Search properties and more

If you have not registered previously, click Not a member to start the account creation process



Note: If registered on or before November 24, 2021, your Username will be the email that you registered with and the suffix '.maricopa'. All users registered after this date will log in with an email address only.

Example Username: On or before November 24,2021 user@gmail.com.maricopa

After November 24, 2021 user@gmail.com



Forgot your password? Not

First Name

* Last Name

* Email

User Name

Mobile

*Create Password 🕕

* Confirm Password

Sign Up

Complete the required information

Passwords must be: Minimum 8 characters At least 1 letter At least 1 number





Note: If registered on or before November 24, 2021, your Username will be the email that you registered with and the suffix '.maricopa'. All users registered after this date will log in with an email address only.

Example Username: On or before November 24,2021 user@gmail.com.maricopa

After November 24, 2021 user@gmail.com



If you are already registered, log in with your username & password.

The username is the email address used to register.

Remember, if registered before Nov. 24, 2021, the username will be the email address followed by '.maricopa'.

From the Customer Portal Home Screen, Select *File an Appeal*

Welcome to the Maricopa County Assessor's Office Customer Portal

The Maricopa County Assessor's Office customer portal provides property owners and their representatives the opportunity to do business online.



Select a property type to begin

Only real property or secured mobile homes are open for appeals at this time



Enter your parcel number or address Click Search

Please search for property to start file a valuation appeal



Please click one of the APN/ Account Number to start your application

APN	\sim	Owner 🗸 🗸	Address 🗸 🗸	Subdivision 🗸	MCR 🗸	Property Type 🛛 🗸
17627011		MCGINN CHRISTINE A	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	CONDO
17627012		JOHNSON WILLIAM C	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	CONDO
17627013		123456 US LIMITED	13442 N MOUNTAIN	MOUNTAIN SUN CO	59213	COMMON AREA

A list of matches will generate

Click on the blue APN link to select the property for which you are filing an appeal

1. Select the ★ to save the parcel to your favorites list to track progress 2. Select File Appeal to begin

lease search	for pro	perty	to start file a valuation appeal		Favorite
Property Type Real Property		•	R, 17627013	Starth	Please
Property Informal Parcel # Owner Address Mailing Address Legal Class	tion		17627013 123456 US LIMITED 13442 N MOUNTAINSIDE DR B FO 12031A N LAMONT DR, FOUNTAI AG / VACANT LAND / NON-PROFI	★ DUNTAIN HILLS 85268 IN HILLS, AZ 85268 IT R/P	
Valuation Appeal	Informa	tion			
Please file valuation	appeal or	clicking	File an Appeal button.		



File an Appeal

This screen will pop up, informing you that your appeal can be paused at any time during the process by selecting the Pause button for you to return to and complete later.

Paused petitions <u>must</u> be completed and signed by the appeal deadline to be accepted.





		Eddie Cook Maricopa County Assessor	Home	My Valuation Appeals	My Senior Valuation Protections	More 🗸	0	
Α	Appeal Intak	Ke Form						
			© 2022 Maricopa County Assess	or's Office. All rights reserved;				

You will see this screen if you choose to pause your appeal.

- 1. To continue a paused appeal, sign back into the Customer Portal
- 2. From the Home Page, select My Valuation Appeals
- 3. Scroll to the bottom of the page to look for Paused Valuation Appeals
- 4. Click the arrow to the right of the appeal and select Resume

Paused O	rganization Exem	ption Applications				C
INTERVIEW LAB	EL	PAUSE REASON	PAUSED DATE	CURRENT ELEMENT	OWNER	
Paused V	aluation Appeals					C
INTERVIEW LAB	EL	PAUSE REASON	PAUSED DATE	CURRENT ELEMENT	OWNER	
Appeal Intake Forr	n 2/17/2023, 3:32 PM		2/17/2023 3:32 PM	NoActiveRegistrationFound_2	Cindy Malnar	•
Appeal Intake Forr	n 2/22/2023, 11:24 AM	need AA	2/22/2023 11:24 AM	Pausing_Instructions	Cindy Malnar	Resume
						Delete

Please note - Residential and commercial appeals cannot be filed on the same form. If you are submitting appeals for both commercial and residential, please submit two forms, one for commercial and one for residential.		
* Appeals Type		
Residential		
Residential		
Commercial/Industrial, Vacant Land, Agricultural or Other		
Pause	Previous	Nex

You must select a property type from the pull-down options.

Review the instructions

Acknowledge

Select next to proceed

OUN		ppeals My Rental Registrations	My Organization Exemptions	My Support Cases	
			INSTRUCTIONS		
		RESIDENTIALPE	TITION FOR REVIEW OF VALUATION		
		Ramember to	keep a copy of the form for your records.		
I he the Patition for Rev	dearto anneal the full cash (market) val-	us or classification of property shown on the No	tine of Valuation		
Carlot Net Carlot Charles	neren een abdestaar soon oon oonst forste konst soord daar	er er erenningeren er besten få merans fra på upp	and an electronic		
Information necessary	to complete this petition is contained or	the Notice of Valuation. Additional information	regarding your property value or classificat	ion may be obtained from the County Assessor in the county in wh	lich the property is
 You may file an appeal 	on your own or name an agent to repres	ent you in the administrative appeals process. If a	n agent is designated, an Agency Authoriza	tion form (DOR 82130AA) must accompany the Patition for Ravie	W.
You MUST state the m You MUST state the m If your appeal is based o The market sales app The cost approach, in The classification of y Bill or Motor Vehicle Re You may request a me	ethod or methods of valuation on which re reach, include the full cash value for at is clude all costs (materials, labor, architect our primary residence, please attach doc gistration. eting with the County Assessor's staff by of the meeting. All issues raised must be rmation that is submitted to the Assess	you are basing your appeal and provide substant ast one comparable property within the same ge unal fees, construction finance costs, builder's on umentation such as copies of your +Driver's Lice checking the appropriate box in item 8, If you are included on the Petition for Review. or.	ographic area as the property in question, o offs, etc.) to build or rebuild your residence, use +Voter Registration Card +Copy of a po	r the sale of the property in question. plus the land value. rtion of your last income Tax Return (only name and address sections) the time and place set by the Assessor, you may submit written ev	on) in addition to L Idence to support
petition before the date • Keep a copy of all info • Please be sure to sign	the appeal in Item 8.				
petition before the date • Keep a copy of all info • Please be sure to sign 1 acknowledge and Re	the appeal in Item 8. adv to Begin				

CODN'T	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases		(
Appeal Intake Form Who is appealing the pre	operty?						
The Property Owner An Agent or Attorney on E	Behalf of the Ow	vner					
Pause						Previous	Next

Choose who is appealing the property Select next

.

1. Choose if you're filing a single appeal or for multiple parcels and select next

Appeal Intake Form Please select whether you are filing a single appeal or multiple parcel appeal • Select that you are filing a single appeal if you are appealing a single property (Most Common) • Im filing a single appeal • Im filing a single appeal for multiple parcels	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases	0
	Appeal Intake Form Please select whether you are fi • Select that you are filing a single appeal • • • • • • • • • • • • •	iling a single appeal or multipl peal If you are appealing a single prop ties if you hav the parcets	e parcel appeal erty (Most Common) e multiple properties that are adjace	ent to each other and appealing the collecti	ive value as a single economic unit	

2. Upload any necessary or required supporting documents



Confirm the owner information Provide a valid phone number

	Home	My Valuation Appeals	My Rental Registrations	My Organization Exemptions	My Support Cases	0
Appeal Intake Fo	rm					
All communication will be 3107 N 47TH DR, PHOE	sent to the prop NX, AZ, 85031, 1	perty owner address on file: USA				
• Phone number for corresp	pondence regardir	ng this application (Numbers Only)				
Complete this field. If communication shoul Pause	id be mailed to a d	ifferent address, please select here				Previous Not

Confirm the basis for your appeal Enter the parcel number of the property(s) you wish to appeal and select next



Home

My Valuation Appeals

My Rental Registrations

My Organization Exemptions

My Support Cases



Appeal Instake Form

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Complete all required fields and select next



Home

My Valuation Appeals

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Values Shown on Notice of Value: Full Cash Value: \$184,100 Limited Property Value: \$104,603 Property Class: 3.1 Property Use Code: 0131 Property Description: MARYVALE TERRACE 12 LOT 4560 Assessment Ratio: 10.0%

If you are only appealing the legal classification of the parcel, then please enter the same ca * Owner's Opinion of Full Cash Value

Complete this field.

* Owner's Opinion of Limited Property Value

* Owner's Opinion of Legal Class 🕕

--Not Contesting Legal Value--

Owner's Opinion of Assessment Ratio

Any Other Documentation To Support Appeal



Your appeal is not complete until it is signed electronically; select next to proceed

You will be taken to DocuSign to review & sign your petition.

Select finish when completed. Please review the documents below.

START

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ADDRESS AGENTS ONLY: DEPT, OF FINA	ACUAL DOSTITUT	IONS LICENS	INUMBER		CITY, SDAT SBOE NUM	E, ZIP CODE NER	
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FINISH

FINISH

Your appeal is complete! To view your appeal in process, select:

A. My valuation appeal B. All valuation appeals C. Sort by date

	S # # 2/3		lome	My Valu	ation,	Appeals My	Ren	ntal Registrations		My Organization Exem	φtk	ons My'Supp	ort Cases	
16 ite	Cases All Valuation Appeals													
1		Case Number 00019320	V	Case Origin Web	V	Parcel Number	v	Appeals Type	v	Status ·	1	Date/Time Opened 4	v	lsa multiple par ∨